

CONNECT2JOBS



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June 4th, 2018 | *Denotes new position to list

Disability Support Worker, Junior, Mid & Senior | Job Order 12462576

Security Clearance: Top Secret/SCI. Provide support to Government employees with disabilities to enable them to accomplish daily work functions, to include note taking, document handling, processing and administrative operations. May need to attend training with the Government employees to provide similar support. Comprehensive computer knowledge and understanding of Microsoft Office programs. Please see entire job description here: <https://buff.ly/2GtgKsE>

Social Scientist, Junior, Mid & Senior | Job Order 12462545

Security Clearance: Top Secret/SCI. Organizes, directs and coordinates the planning and execution of customer research projects, including: developing research proposals, design research efforts to address specific business needs; monitor projects and report regularly on progress; develop research materials based on scientific best practices; supervise research execution. Please see entire job description here: <https://buff.ly/2rR7Ws4>

Driver/Mover | Job Order 12496471

2 Men & A Truck is looking for a Driver/Mover; provides exceptional customer services as you safely move, pack and unpack customer belongings; greet customers upon arrival and complete a walk-through of the home/business. Load and unload a 26-foot moving truck; safely operate the truck and perform daily truck inspections and moving equipment inventory checks. High School diploma/GED, 18 years or older for movers; drivers, 21 years or older. Please see entire job description here: <https://buff.ly/2rqEXuW>

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Multimedia Information Specialist | Job Order 12493414

Clearance Level Active TS/SCI, 3+ years of experience. Will work with analytic authors and dynamic production teams to provide a full range of support in the production and dissemination of finished geospatial intelligence and to provide guidance for the design, layout, color management, and presentation of graphics. VISs use a variety of software suites, formats, and databases to accomplish their mission which include determining the appropriate reporting mechanism for conveying GEOINT to external customers. Please see entire job description here: <https://buff.ly/2lpyriF>

Accounting Manager | Job Order 12495775

Optima Graphics is seeking a Manager of Accounting to join their team. The position is responsible for all financial functions for overall Plant Manufacturing. Present monthly results to executive management; manage all financial control systems; prepare the company operating budget and monitor monthly actual versus budget expenditures. Must have 5+ years overall combined manufacturing/accounting and financial experience. Please see entire job description here: <https://buff.ly/2l22AjP>

Pre-Press Graphic Specialist | Job Order 12495776

Optima Graphics is seeking a Pre-Press Graphic Specialist to join their team. Shifts available Monday-Friday, 2nd shift. Responsibilities include review, clean and set up client files for output to large format printers according to client specifications with speed and accuracy. Proficient in the use of current industry standard software, ability to troubleshoot and problem solve effectively. Please see entire job description here: <https://buff.ly/2FRxI9I>

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Acquisition Support Officer II | Job Order 12497779

Clearance needed: TS/SCI, years of experience 3-6 years with a Bachelor's or equivalent experience. Analyze and maintains asset records and supporting data within the PeopleSoft Asset Management System (PSAM); closely monitor in-services assets as they move through all stages of the Acquire to Retire (A2R) life cycle. Work directly with NGA Human Resources to identify custodians with approved retirements, separations, or changes of assignment. Please see entire job description here: <https://buff.ly/2lptV3U>

Production Associate | Job Order 12495932

Optima Graphics is seeking a Production Associate to join their team. Shifts available Monday-Friday, 2nd shift. Responsibilities include assembly, cutting, laminating, quality inspection and shipping. Applying materials to graphics in preparation for trade show set-up. Handling of large format graphics and setup of cutting equipment to trim prints according to order specs. Please see entire job description here: <https://buff.ly/2K3rUXt>

Pre-Press Tech Support | Job Order 12495780

Optima Graphics is seeking a Tech Support Associate to join their team. Shifts available Monday-Friday, 1st shift. Responsibilities include checking all digital files for worthiness and accuracy. Communicate findings to all departments and/or clients that it affects either via the internal disk check sheet or verbal communication. Troubleshoot any potential disk and file problems, and develop solutions for them as quickly as possible. Must have a High School diploma, Associates degree preferred. Please see entire job description here: <https://buff.ly/2l5Rtqk>

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Printing Equipment Operator, 3rd Shift | Job Order

Optima Graphics is seeking a Printing Equipment Operator to join their team. Responsible for printing operations, loading the printing equipment with appropriate material according to customer specifications. Coordinate jobs at the printers through printer software. View prints while it is running to ensure quality regarding printer errors and color flaws. Please see entire job description here: <https://buff.ly/2JYR0qm>

Quality Inspector | Job Order 12495934

Optima Graphics is seeking a Production Associate to join their team. Shifts available Monday-Friday, all shifts available. Responsible for assembly, cutting laminating, Quality Inspection and shipping. Assembly of framework and installation of graphics into supplied frames according to customer specifications. Applying materials to graphics in preparation for trade show set up. Packaging graphics, frames and accessories to ensure quality deliver to customers. Please see entire job description here: <https://buff.ly/2HWPo3Z>

Sales Manager - Fertilizer | Job Order 12498482

This newly created position offers an exceptional opportunity for an experienced and self-motivated agricultural sales and marketing professional. This position is responsible for semi-specialty sales in the U.S. including development and education of a diverse customer base and presenting and promoting ICL's semi-specialty product lines in the U.S. Demonstrated strong interpersonal skills including dispute resolution and experience in sales growth with new products. Please see entire job description here: <https://buff.ly/2LaRStx>

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Customer Service Representative | Job Order 12495761

Optima Graphics is seeking a Customer Service Representative to implement data into our SQL database providing accurate production instructions for client projects. Shift available is 9-5:30 Monday – Friday. Gather and organize order details from Account Coordinator and Preflight Representatives. Identify missing or incorrect information in client details and troubleshoot data entry into SQL database. Please see entire job description here: <https://buff.ly/2jFijWG>

Contract Compliance Manager | Job Order 12495325

SLDC Contract Compliance Manager will be responsible for all day-to-day operations and supervision of the M/WBE Compliance Department. Interviews, hires, trains, evaluates, and disciplines staff as needed; supervises assigned staff and performs their duties in the absence. Bachelor's Degree in a related field; minimum five years of progressively responsible, directly related construction experience. Please see entire job description here: <https://buff.ly/2jK58sh>

Human Resources Coordinator | Job Order 12498483

Provide initial support and additional follow-up to employees for all HR related inquiries by supporting areas including but not limited to: benefits, compensation, HRIS, learning & development, payroll, talent acquisition and facilities. Respond to employee questions received through inbound call or emails; research questions and follow up with the requestor as appropriate. Bachelor's degree preferred. PC proficient, including strong MS Office including Excel and Word. Please see entire job description here: <https://buff.ly/2k7nVxU>

Customer Service Export Supply Chain | Job Order 12498485

Enter orders received via various communication channels (email, phone, fax) in SAP system. You will coordinate with import/export compliance agencies and provide sales support to assigned Sales Account Managers, including issue resolution, pricing maintenance and other customer needs. Bachelor Degree preferred. Microsoft Word and Excel skills preferred and strong analytical and problem-solving abilities. See entire job description here: <https://buff.ly/2rPy7iT>

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Real Estate Specialist Sales & Marketing | Job Order 12495335

SLDC Real Estate Specialist Sales & Marketing responsibilities include facilitating the sale of property owned by SLDC and its member organization, promotes SLDC and the City through pro-active interaction with neighborhood groups, citizens, and public officials. Develops and implements a marketing strategy for property owned by SLDC and its member organizations. Minimum BA/BS in economic development or related field. Please see entire job description here: <https://buff.ly/2FZFEjA>

Real Estate Specialist Closing & Tax Sales | Job Order 12495330

SLDC Real Estate Specialist Closing and Tax Sales responsibilities include facilitating the sale of property owned by SLDC and its member organization, manages the acquisition of property through the City of St. Louis' Sheriff's Tax Sales process whether through active purchase or default. Schedules closing, orders and reviews title work, address and clear up any title issues prior to closing. Minimum BA/BS in related field or equivalent of relevant work experience may be considered. Please see entire job description here: <https://buff.ly/211sCrr>

Contract Compliance Specialist | Job Order 12495312

SLDC Real Estate Contract Compliance Specialist ensures contracts are properly and legally executed. Reviews contracts for compliance with insurance, bonding, licenses, taxes and related areas; confers with legal department on questions regarding documentation. Maintains records for contract compliance and reporting requirements. Minimum BA/BS in related field or equivalent of relevant work experience may be considered. Please see entire job description here: <https://buff.ly/2wqnul5>

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Job Developer | Job Order 12464050

MERS Goodwill is looking for Job Developers to join their team located at SLATE in Downtown, St. Louis. This position will work with participants and facilitate training or other useful resources to prepare participants for successful employment. Recruit employers in the region to participate in the program and maintain relationships with employers. See entire job description here: <https://buff.ly/2Fh32NG>

Job Developer | Job Order 12451916

UAW-LETC has an open position for a Job Developer to join their team at SLATE, in Downtown, St. Louis. Primary responsibilities are to identify employment opportunities and schedule interviews for clients in the program. Develop and maintain personal contacts with business, industry, labor and government representatives, job placement and hiring personnel. Critique and advise clients on job search techniques, application procedures, resume development and interviewing skills. Please see entire job description here: <https://buff.ly/2lgxw0c>